



March 23, 2012



Ms. Roxann Kindorf
PARC Services, Inc.
253 Rickenbacker Circle, Suite B
Livermore, CA 94551

BY:.....

Certification Number
382707

Dear Ms. Kindorf:

I am pleased to notify you that the Port of Oakland has certified your firm as an **LBABE (Local Business Area Business Enterprise)** operating in the City of **Livermore**. Please note that your certification expires on **4/30/2014**. To renew your certification, please contact the Social Responsibility Division to request the list of necessary updated documents that need to be submitted. Please contact our office no sooner than three months prior to the expiration date.

At any time should your office have any changes in ownership, structure, location, or focus of your business, you are required to notify our office immediately. Failure to do so may result in decertification.

Your business will be included in the Port Certification Database using the information submitted in the Database Questionnaire and other supporting documents. This database provides businesses with free advertisement. A wide range of businesses, such as community based organizations, variety of vendors and construction contractors are listed. The database also includes a listing of professional services and a host of other important information to assist you with your outreach process. Projects and a list of certified companies are listed on the Port's website, www.portofoakland.com, and projects are advertised regularly in the legal notices in the Oakland Tribune. If you have any questions, please do not hesitate to call (510) 627-1419.

Sincerely,

Lila Zinn
Contract Compliance Supervisor

cc: pj
file